



BY – LAWS

OF THE

GADANGME EUROPE

ARTICLE 1. MEETINGS OF THE BOARD OF TRUSTEES.

Pursuant to Article V, Section B of the constitution, meetings of the of the Board of Trustees may be scheduled at such times, places and in a manner as deemed appropriate and shall be conducted half (1/2) yearly. A quorum shall consist of at least the majority of number of Trustees. The Chair, Vice Chair or any two other Trustees may call a special meeting of the Trustees for any purpose upon two weeks of written notice (e-mail or fax) sent to each Trustee in advance of the meeting date. Meetings may be held by electronic means such as telephone (conference-call), chat or e-mailing provided all Trustees are able to participate fully in any discussions with all other members of the board.

(a) Manner of Acting.

The act of the majority of the Trustees present at a meeting at which a quorum is present shall be the act of the Board of Trustees, Such actions shall take the form of resolutions and shall be included in the administrative records of the organization.

(b) Presumption of Assent.

A Trustee of the organization who is present at a meeting of the Board of Trustees at which action on any organizational matter is taken shall be presumed to have assented to the action taken, unless he or she votes against such action or abstains from voting in respect of thereto because of an asserted conflict of interest.

ARTICLE II. RESPONSIBILITIES AND POWERS OF OFFICERS.

A. President.

The President shall be the Chief Executive Officer of the GDEu and perform the following duties;

1. Preside over all Board of Trustees, Executive Committee and Representative Council meetings.
2. Make certain that the meeting is properly constituted and that quorum is present.
3. Preserve order at meetings.
4. Take business in the correct order.
5. Ensure that standing orders (i. e. order of business) are observed.
6. Give adequate opportunity to those who wish to speak.
7. Allow no discussion unless there is motion before the meeting.
8. Ascertain the sense of the meeting and to put motions and amendments in proper order.
9. Cast the deciding vote whenever necessary in all RC meetings where simple majority is required.

The Chairman's powers are;

- a. to order the removal of disorderly persons.
- b. to give rulings on points of procedures.
- c. to decide points of order.
- d. to adjourn the meetings if it is impossible to maintain order.

e. to conduct the business of the meeting in a manner any other manner he or she considers appropriate for results to be achieved.

B. Vice President.

The Vice President shall perform the following duties;

1. Assist the president in all duties.
2. Perform the duties and functions of the President as shall be assigned by the President or the RC in the absence of the President.

C. General Secretary.

The General Secretary shall perform the following duties;

1. Be responsible to the President and the RC for the implementation of policies of the GDEu and for the management of the affairs of the GDEu.
2. Be the head of administration of the GDEu.
3. Be in charge of the Permanent Secretariat of the GDEu and responsible for the day-to-day administration (including all official correspondences and such administrative duties as may be entrusted to him under the direction of the RC and management of the affairs of the GDEu.
4. Make an Annual Report to the Executive Committee. Upon approval by the Executive Committee the annual report shall be submitted to the Annual Conference of the GDEu.

5. Keep all member organizations promptly informed of relevant and significant developments and issues affecting the interest of the GDEu and co-ordinate the reports from the activities of all the committees set up by the RC.

6. Be responsible for the timely and effective implementation or reporting of all approved decisions and recommendation of all the committees of the RC.

7. Give proper and timely notices of all meetings (i.e. General, Emergency and Executive Board meetings) and shall include agenda for each meeting.

8. Keep the records of membership, record the attendance of meetings and shall be responsible for recording and preserving minutes of all meetings of the Executive Board and Representative Council.

9. Record the names of all parties to every dispute brought before GaDangme Europe for its decision and the minutes of the proceedings in all cases.

D. Vice General Secretary.

The Vice General Secretary shall perform the following duties;

1. Assist the General Secretary in all duties.
2. Perform the duties or functions of the General Secretary as shall be assigned by the General Secretary, higher officer(s) of the GDEu or the RC in the absence of the General Secretary and higher officer(s) of the GDEu.

E. Financial Secretary.

The Financial Secretary who is the chief financial Officer of the GDEu shall perform the following duties;

1. Receive and record all funds that are sent to the GDEu, after which he/she would turn over such funds to the Treasurer. The books of the Financial Secretary and Treasurer should reflect no discrepancies at all times.
2. Be responsible for the accounting and financial management of the GDEu.
3. Keep proper accounting books, financial records and reports.
4. Disburse GDEu funds only as directed and approved by the Executive Board for maximum amounts determined by the Representative Council. The Representative Council shall approve all amounts that exceed this.
5. Prepare and present annual financial statement to the RC.

F. Treasurer.

The Treasurer shall perform the following duties;

1. Be the Vice to the Financial Secretary and perform all duties of the Financial Secretary as delegated by or in the absence of the Financial Secretary.
2. Receive all funds from the Financial Secretary, deposit all such funds into the bank accounts of the GDEu within five (5) working days after collection, keep the records of payment and provide copies promptly to the Financial Secretary.
3. Perform any other duties and functions as may be assigned by the Financial Secretary.

G. Public Relations Officer.

The Public Relations Officer shall be Spokesperson of the GDEu and further perform the following duties;

1. In consultations with the President and Executive Secretary, be responsible for publicizing all activities of the GDEu including managing of the website of the GDEu.
2. Be responsible for attracting new members to the GDEu.
3. Be the Chief of Protocol at all functions.
4. Be the de facto head of the Public Relations Committee.

ARTICLE III. ELECTIONS AND TERMS OF OFFICE.

SECTION 1. REGULAR ELECTIONS.

a. The Representative Council shall hold elections every two years to elect new officers. The elections shall be organized and supervised by specially appointed Electoral Officer whose position expires immediately after successfully organizing the elections.

b. The elections shall take place during the last meeting of the last year of the period of office of members of the Board of Trustees and Executive Committee.

c. The elections shall be by secret ballot and simple majority vote at a duly constituted meeting of the Representative Council.

d. Each member organization has only one (1) vote per every contested position.

e. No absentee or proxy ballot shall be allowed in voting for officers of the GDEu.

f. In the event of only one candidate nominated for a particular office, that candidate shall automatically be confirmed for that position.

g. Where there is a tie, there shall be a run-off and if this still fails to produce a winner a ballot shall be applied in deciding on the winner.

h. The newly elected officers shall accept the positions verbally, swear and append signatures to an oath of office administered by the Electoral Officer, assume office immediately pending proper handover by the predecessors and formal induction within a time frame to be determined by the Electoral Officer and approved by the RC.

i. All outgoing officers are required to co-operate fully with their successors during the handover process.

SECTION 2. BY-ELECTIONS.

By-elections to replace an officer shall be conducted in the same manner as the regular elections. Such elections whenever necessary, shall be conducted at the subsequent meeting of the Representative Council after the office becomes vacant.

When a vacant office has less than six months to run before the regular elections, no by-election needs to be held to fill the vacant office. In that case the Vice shall assume the position until the next regular elections are held. In the event that the offices of the Financial Secretary, Treasurer and Public Relations Officer become vacant the Representative Council shall have the discretion to appoint a temporary officer to hold fort until the next regular elections are held.

SECTION 3. TERMS OF OFFICE

A. The President.

The President shall:

1. Be elected for a term of office of a period of two (2) years and be eligible for re-election for a second term of another two years only.
2. Not serve for more than two (2) consecutive terms.
3. Not be eligible for immediate re-election after the expiration but eligible for any other elective position.

B. Vice President.

The Vice President shall:

Same as A above.

C. General Secretary

The General Secretary shall:

Same as A above.

D. Vice General Secretary.

The Vice General Secretary shall:

Same as A above.

E. Financial Secretary.

The Financial Secretary shall:

Same as A above.

F. Treasurer.

The Treasurer shall:

Same as A above.

G. Public Relations Officer.

The Public Relations Officer shall:

Same as A above.

ARTICLE IV. REMOVAL OF OFFICERS.

SECTION 1. MANNER OF REMOVAL.

Any officer of the GaDangme Europe may be removed from office before the end of the term by a vote of No Confidence by at least two-thirds (2/3) majority at a ***properly constituted meeting** of the Representative Council.

SECTION 2. GROUNDS FOR REMOVAL.

The following, when proven, shall constitute sufficient offences or grounds for the removal of an officer of the GaDangme Europe from office:

- (a) Reckless use and gross abuse of power such as;
 - i. Embezzlement of funds of the GaDangme Europe.
 - ii. Using the position or office for personal gain or in an unauthorized manner.
- (b) Incompetence, Non-performance and neglect of duties.

(c) Any other acts, actions and activities, considered to be prejudicial or detrimental to the best interest or bring the good name of the GaDangme Europe into disrepute.

SECTION 3. PROCEDURE FOR REMOVAL.

(a) Petition.

- i. Any member Organization or body of the GaDangme Europe supported by at least two other ***member bodies** all of who must be of ***good standing**, may submit a ***Motion of No Confidence** in writing, containing clear and proven evidence, to the EC through the Secretariat and copy sent to the President.
- ii. The petition must be received by these officers at least two (2) clear months before the next general meeting of the GaDangme Europe.

(b) Due Hearing Before Removal.

- i. The Secretary General shall in consultation with the President and after establishing a ***prima facie** case, inform the Executive Committee and officer who is subject of Motion of No Confidence in writing and refer the matter to the Membership Review and Disciplinary Committee with a request to conduct its own investigation into the matter for appropriate measures.
- ii. The investigation shall include giving the affected officer the opportunity and benefit of defending him or her self.
- iii. After completing its work, the Membership Review and Disciplinary Committee shall, upon notifying the RC, forward its findings and recommendations to the EC for consideration and appropriate action. In the event of guilty verdict, the culprit in this case will then be informed about the decision of the EC.

- iv. Where the culprit is not in agreement with the disciplinary action taken against him/her, he/she has the option to appeal to the RC, the highest decision body, for a review of the case. The decision of the RC shall be final.
- v. **Where the decision of the EC is in favour of the culprit but the RC shares a contrary view, the decision of the RC shall override that of the EC or be final.**
- vi. In the event that the entire Executive Committee becomes the subject of a Motion of No Confidence the petition must be sent direct to the Membership Review and Disciplinary Committee that in turn notifies the Executive Committee and Representative Council and proceeds with the process. In this case, the Membership Review and Disciplinary Committee shall deal direct with the Representative Council.
- vii. Any officer who is the subject of Motion of No Confidence and duly informed about ongoing investigation but proven to have refused or failed to co-operate with the investigation panel without reasonable written excuse shall be presumed guilty and the Motion upheld without a vote.
- viii. Any officer who is subject of a Motion of No Confidence vote shall not participate in the deliberations of the RC and subsequent voting.
- ix. An officer under investigation shall vacate the office for the Vice who shall perform the substantive duties until new elections are held. In cases where the office has no Vice the Representative Council shall appointment a person of merit to temporary fill the vacated office until the matter is dealt with.

ARTICLE V. EXPULSION, REMOVAL OF AND TERMINATION OF MEMBERSHIP.

SECTION 1. EXPULSION.

(a) Manner of Expulsion.

Any member Organization of GaDangme Europe may be expelled from the Organization by at least two-thirds (2/3) majority vote at a duly constituted meeting of the Representative Council.

(b) Grounds for Expulsion of Member Organization.

The following, when proven, shall constitute sufficient offences or grounds for the expulsion of any member Organization from the GaDangme Europe.:

(1) Acts or Activities of any Member Organization or Independent member deemed prejudicial or detrimental to the aims, objectives and activities of the GaDangme Europe.

(2) Consistent refusal to participate in or support activities planned and/or approved or undertaken by the GaDangme Europe.

(c) Procedure for Expulsion.

The procedure for expulsion of member Organization shall be the same in Article VII as may be applicable.

SECTION 2. REMOVAL.

(a) Manner of Removal.

Same as above.

(b) Grounds for Removal.

(1) If a member Organization is in arrears of payment of the membership dues or special levies for more than three (3) months without satisfactory explanation to the General Secretary, this will be sufficient ground for removal of the name of the Organization from the membership of the GaDangme Europe. The Executive Board may reconsider re-admission subject to all the arrears and also registration fees being paid.

(c) Procedure for Removal.

Same as above.

SECTION 3. TERMINATION.

(a) Manner of Termination.

Same as above.

(b) Grounds for Termination.

(1) The grounds for termination of membership of a member Organization shall be as in Article VIII Sections 1 and 2 above.

ARTICLE VI. RESIGNATIONS.

The resignation of any office holder shall be in writing to the President of the Board, Vice-President or General Secretary. Any such resignation shall take effect at the time specified and upon fulfillment of all obligations of the officer to the GaDangme Europe. Officers who resign their positions are not to seek any other office until after two (2) years. A Trustee appointed to fill a vacancy shall serve as Trustee for the unexpired portion of the term for that position subject to subsequent extension.

ARTICLE VII. MEETINGS OF THE REPRESENTATIVE COUNCIL.

SECTION 1. GENERAL MEETING.

(a) Number of Meetings.

There shall be one (1) Regular General Meeting of the Representative Council and one (1) Annual Conference of member Organizations in a year. The Regular General Meeting shall be for members of the Representatives Council only but interested members of member Organizations may attend as observers while the Annual Conference shall be for considering the Annual Reports of the President and Financial Secretary and any other businesses of the GDEu considered appropriate as well as a get-together reception. The Annual Conference shall be open to all members of member Organizations and friends of GaDangme Europe.

(b) Quorum.

- i. For a general meeting of the Representative Council to be deemed ***properly convened** a quorum must be formed.
- ii. For a quorum to be formed, at least two-thirds (2/3) of the member organizations are required to be present at the meeting,
- iii. A member Organization shall be considered to be present or fully represented at a meeting of the Representative Council even if only one of its two (2) representatives is present.
- iv. When a quorum is not attained for any regular general meeting the meeting shall be considered adjourned until the next general meeting.
- v. Where such meeting is an emergency meeting, it shall be considered dissolved and shall be reconvened only

if the need still exists and warrants convening another emergency meeting.

(c) Meeting Notices.

The General Secretary shall communicate the date, time, place and agenda of all general meetings of the Representative Council to all member Organizations at least two (2) months before any of such meetings. The notices shall include copies of the minutes of the previous meeting.

(d) Language.

The official language at meetings shall be Ga or Dangme. However, members shall be allowed to use the English Language as and when necessary.

(e) Decisions.

i. Decisions reached by a simple majority at properly convened meetings of the Representative Council shall be binding on the GaDangme Europe.

(f) Minutes of Meetings.

The minutes of meetings of the Representative Council shall be sent out to all member Organizations at most four (4) weeks after the meeting.

SECTION 2. EMERGENCY MEETING.

(a) A simple majority of the Representative Council may request the General Secretary to convene an emergency meeting of the Representative Council.

(b) At least one-half (1/2) of the Representative Council's voting membership to include the President and/or the Vice

President, General Secretary and/or Public Relations Officer must be present for a quorum to be formed at any emergency meeting of the Representative Council. The President or his/her Vice, General Secretary and/or Public Relations Officer are also to be present for the meeting to be considered properly convened.

(c) Emergency meetings shall deal with only the issue for which it is convened.

(d) For convenience purposes, emergency meetings may be conducted electronically or online, namely conference e-mailing, teleconferencing, or any other means common to all members.

ARTICLE VIII. VOTING AT MEETINGS

All arms of the GaDangme Europe shall seek to arrive at decisions at its meetings on the basis of consensus. Where voting rather than consensus becomes necessary, this shall be conducted in conformity with the following procedures;

(a) Each member Organization shall have one vote.

(b) The leader of the two (2) representatives of a member Organization shall cast the vote by either show of hands or secret ballot as may be decided; except when the leader is not present the other representative shall cast the vote for his or organization or body.

(c) Voting shall be by simple majority on resolutions and issues; except otherwise decided by the Representative Council.

(d) Proxy voting and/or absentee ballot voting shall not be allowed in any voting.

(e) Whereas the President of the GaDangme Europe shall cast the deciding vote in simple majority cases where there is a tie, the General Secretary and the Vice General Secretary shall cast no votes in any deliberation or resolutions of the GDEu.

ARTICLE IX. RESOLUTIONS.

No resolution or motion to commit this organization on any matter shall be considered by the Representative Council organization until the Board of Trustees has first considered it. Such resolutions or motions if offered at a meeting of the Representative Council shall be referred to the Board of Trustees.

ARTICLE X. FUNCTIONS OF STANDING COMMITTEES.

SECTION 1. MEMBERSHIP REVIEW AND DISCIPLINARY COMMITTEE.

This committee shall consider all applications for membership, thoroughly investigate the eligibility of the applicants (organizations and individuals) in strict accordance with provisions in Article IV Section 1 of this constitution. It shall also devise and carry into effect plans that will help members of the organization come to terms with the values of discipline in the broad sense of the word. All matters of indiscipline shall be referred to this committee by the Executive Committee and dealt with in accordance with Articles IV and V of these by-laws.

SECTION 2. EDUCATION COMMITTEE

This committee shall work towards formulation and implementation of programmes and activities aimed at bringing to fruition the aims and objectives of GaDangme

Europe on educational matters as contained in Article III of the constitution.

SECTION 3. HEALTH COMMITTEE.

This committee shall work towards formulation and implementation of programmes and activities aimed at bringing to fruition the aims and objectives of GaDangme Europe on health matters as contained in Article III of the constitution.

SECTION 4. PUBLIC RELATIONS COMMITTEE.

This committee shall devise and carry into effect plans;

- a. to give the public, generally, information about GaDangme Europe. its history, object, scope and activities.
- b. to secure proper publicity for the organization.
- c. to give prospective members information about the privileges and responsibilities of membership in the organization.

SECTION 5. CONSTITUTION REVIEW COMMITTEE.

This committee shall devise and carry into effect plans that will guide and assist the members of this organization in the correct interpretation of the provisions of the constitution and by-laws of this organization. The Board of Trustees shall also refer all matters of constitutional amendments to this committee for action in accordance with the provisions of Article X of the constitution.

SECTION 6. AUDIT AND COMPLIANCE COMMITTEE.

The Audit and Compliance Committee shall have the authority, responsibility and specific duties as laid down as follows;

Purpose:

The Finance, Audit and Compliance Committee is to conduct initial and continuing reviews of issues regarding internal and external audits, and the financial conditions, both short- and long-term, of the GDEu. Audit reviews will include compliance with Board policies, accounting practices and auditing procedures, adequacy of financial reports and disclosures, expenses, and violations of law. Financial evaluations will focus on implementation of the GDEu's annual budgets as approved by the Board as well as the GDEu's long-term funding needs.

The Committee will develop and submit reports, draft policies, and/or recommendations regarding audits and the finances of the GDEu to the Board of Trustees for its consideration.

Composition:

The Committee shall be comprised of not less than three or more than five members elected by Representative Council and approved by the Board of Trustees to serve staggered three-year terms. To achieve staggered terms the initial appointment for this committee shall have one member's term expire in one year, at least one member's term expire in two years and at least one member's term expire in three years. These members are to be independent of management and operating executives. The majority of the members must be financially literate. One member will be designated as the financial expert. One of the members shall be appointed to Chair the Committee. A quorum of the committee shall consist of a majority of the members.

Authority:

The Committee is granted the authority to investigate any activity of the GDEu, and all members are directed to cooperate as requested by members of the Committee. The Committee with the approval of the Board is empowered to

seek assistance from persons having special competence in these areas, as necessary, to assist the Committee in fulfilling its responsibility.

Responsibility:

The Committee is to serve as a focal point for the communication between the Board of Trustees, the Chief Compliance Review Officer, the external auditors, and the GDEu management as their duties relate to financial accounting and controls. The Committee is to assist the Board of Trustees in fulfilling its fiduciary responsibilities as to accounting policies and reporting practices of the GDEu and the sufficiency of auditing relative thereto. It is to be the Board's principal agent in assuring the quality of Compliance Review, the integrity of management, and the adequacy and transparency of financial and operating disclosures. The opportunity for the Chief Compliance Review Officer, any external auditors or people with expertise in these areas to meet with the entire Board of Directors, as needed, however, is not to be restricted.

Specific Duties:

The Committee is to be informed and vigilant in fulfilling the following duties:

Review the budgetary and financial implications of management's tactical and strategic plans submitted to the full Board of Trustees. The Committee chair will serve as the Board of Trustees' point of contact with the external auditors and will meet with the external auditors at other times as needed or upon request of the external auditors. Review with management and the external auditors if necessary or desirable, upon completion of their audit, financial results for the year or for the period under audit. The committee shall carry out any other actions it considers appropriate and in line with requirements contained in the Reporting and Accounting Manual of the Charity Commission

ARTICLE XI. MEETINGS OF STANDING COMMITTEES

Meetings:

The Committee is to meet at least four times each fiscal year, and as many times as the Committee deems necessary.

Meetings may include electronic means such as telephone (conference-call), chat or e-mailing provided majority of the committee members are able to participate fully in any discussions with all other members of the committee.

Minutes:

The minutes of each meeting are to be prepared and sent to Committee members and approved at subsequent meetings.

Compensations:

No committee member shall receive compensation from the organization for their roles or duties as committee members. They may be allowed expenses, by resolutions of the Board of Trustees, for holding or attending meetings, if necessary.

ANNEXURE

ANNEX A.

CRITERIA FOR RC MEMBERSHIP

The two (2) persons nominated by member organizations and Independents for representation on the Representative Council are required by this constitution to meet all of the following conditions;

a. One of the two (2) persons shall be from the highest hierarchy, considered possible, of the Executive Committee of the member organization.

b. The second person may be any other member of the member organization.

c. All persons for membership of the Representative Council must be willing to learn or have basic knowledge in computing including e-mailing. Member organizations in electing their representatives shall also take gender balance into consideration.

ANNEX B.

MINIMUM CRITERIA FOR EXECUTIVE COMMITTEE MEMBERS

With the exception of the under listed offices of the Executive Board and the additional minimum requirements as earlier stipulated, there shall be no special qualification for holding Executive Office other than that a member shall be appointed on account of his or her individual merit upon approval by a simple majority of members of the Representative Council.

1. President.

- a. Must have adequate leadership qualities and experience.
- b. Must have appreciably good command of the English Language in both writing and speaking.
- c. Must have very good command of Ga or Dangme language.

2. Vice President.

- a. Must have adequate leadership qualities and experience.
- b. Must have appreciably good command of the English Language in both writing and speaking.
- c. Must have very good command of Ga or Dangme language.

3. General Secretary.

- a. Must have sufficient administrative experience.
- b. Must have appreciably good command of the English Language in both writing and speaking.
- c. Must have very good command of Ga or Dangme language.

4. Vice General Secretary

- a. Must have sufficient administrative experience.
- b. Must have appreciably good command of the English Language in both writing and speaking.

c. Must have very good command of Ga or Dangme language

5. Financial Secretary.

a. Must have sufficient knowledge and experience in accounting and bookkeeping.

b. Must have appreciably good command of the English Language in both writing and speaking.

c. Must have very good command of Ga or Dangme language

6. Treasurer.

Same as 5 above.

7. Public Relations Officer

a. Must have good communication, marketing and organizational skills and appreciable knowledge of dealing with the media.

b. Must have appreciably good command of the English Language in both writing and speaking.

c. Must have very good command of Ga or Dangme language.

ANNEX C.

**MEMBERS OF CONSTITUTION DRAFTING COMMITTEE
(A.K.A. FACILITATORS)**

NAME	COUNTRY
Charles Quist	United Kingdom
Ade Sawyerr	United Kingdom
Samuel Awuley Doku	United Kingdom

ANNEX D.

MEMBERS OF CONSTITUTION REVIEW COMMITTEE

NAME	COUNTRY
Samuel Awuley Doku	United Kingdom
Solomon Awah	Belgium
Abigail Lamptey	Switzerland
Joe Lamptey	The Netherlands

GLOSSARY OF TERMS AND DEFINITIONS

GLOSSARY OF TERMS AND DEFINITIONS

The following terms as used in this constitution mean;

TERM	DEFINITION
Organization	Body of persons
GaDangme Organization	Body of persons associating together with the objective of serving the collective interest of GaDangme people. The membership may or may not be people of GaDangme origin only.
Body	Group of persons associated or bonded by some common tie, objectives or identity and regarded as an entity.
Member Bodies	Member Organization or Virtual body of Independent members.
Virtual Body	Body of Individuals or Independent members of the GaDangme Europe and their spouses who may or may not be of GaDangme origin.
Independent member	An Individual of GaDangme origin who joins GaDangme Europe in his/her personal standing and not belonging to any GaDangme Organization.
GaDangme origin	A person with at least one of

	<p>his or her parents being of Ga and/or Dangme by birth.</p> <p>NB: [and speaks either Ga or Dangme or both Languages].???? – To delete language componenet]</p>
Representative	Member of the Representative Council.
Councillor	Other name for a member of the Representative Council.
Ex-officio member?????	To consult and be consulted by the Executive Committee.
Prima facie case	A good case based on the first impression from provided evidence.
Meetings	With the exception of the AGM, all other meetings conducted either by physical presence of members or through e-mailing and/or telephone communication in case of voting.
Enactment	An amendment to the constitution or by-laws of GaDangme Europe. It can be proposed by members of good standing.
Resolution	An action by the RC which is expresses an opinion or establishes or revokes a policy or procedure without amending the constitution.
Mandatory levies	Amount of money prescribed and agreed upon to be paid by all member organizations or

	bodies for a specific purpose.
Properly Constituted or Convened Meeting	Meeting convened in strict compliance with Article VII, Sections 1 and 2 of the by-laws.
Standing Committee	A committee of permanent nature set up by the Representative Council in accordance with provisions of this constitution.
Ad-hoc Committee	A committee of temporary nature set up by the Representative Council for a specific purpose and in accordance with provisions of this constitution.
Good Standing	Having duly registered and paid up stipulated fees and not in arrears with monthly dues and levies for more than one (1) month.
Motion of No Confidence	A petition containing proven evidence for removal or expulsion of an officer or member from the GaDangme Europe.
Conference e-mailing	Meetings or deliberations conducted online.

Place: Amsterdam, The Netherlands.

Date: 8th March, 2008.